

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – APRIL 5, 2011**

The meeting was called to order at 9:00 A.M. with Commissioners Arthaud and Thompson in attendance. Kasian joined the meeting at 11:15 A.M.

Thompson moved to approve the minutes from the March 1, 2011 regular meeting. Arthaud seconded. All voted aye.

Others present during portions of the meeting were: Pat Rummel, Keri Klang, Mitch Gilseth, Jay Brovold, Rollie Radtke, Bobby Olstad, Mark Schields, Richard Volesky, Roy Krivoruchka, Gregg Machamehl, Bruce Kobilansky, Tracy Tooz, Jeff Iverson, Tim Solberg, Jody Kuntz, Pat Rummel, Les Simnioniw, Dave Jurgens, Tim Kelly, Jim Haag, Donna Adams, Jason Kastrow

Bid openings for three buildings were held at 9:00 AM as advertised. At the recommendation of the State's Attorney, Thompson moved, and Arthaud seconded, rejecting and not opening the bids from Alpha & Omega Enterprises due to lack of contractor's license. Thompson moved to waive the irregularity of RAM Construction's bid bond being included in the same envelope as the bids. Arthaud seconded.

Fairfield Firehall Construction – Tooz Construction \$1,281,000.00; RAM General Contracting, Inc. \$708,049.00

Fryburg Firehall Addition – Tooz Construction \$395,000.00; Capital City Construction \$347,700.00; RAM General Contracting, Inc. \$307,700.00

County Maintenance Building Construction in Fryburg (District 3) – Tooz Construction \$1,272,000.00; Capital City Construction \$1,032,000.00; RAM General Contracting, Inc. \$835,000.00

Bobby Olstad with Dakota Insurance met with the board for the annual insurance review. Arthaud moved to approve and accept the proposal. Thompson seconded. All voted aye.

Pat Rummel, Keri Klang and Mitch Gilseth informed the board that the ambulance hiring board selected Mitch Gilseth as the paramedic for the Belfield Ambulance. Under the joint powers agreement, each participating entity is required to affirm the selection. Thompson moved to approve hiring Mitch as the paramedic for the Belfield Ambulance. Arthaud seconded. All voted aye. After July 1, each ambulance service has to show ambulance coverage 24 hours a day, seven days a week. A staffing grant has been obtained that will fund another full time position to cover both ambulance services, and a schedule has been worked out to provide continual coverage for both.

The board received and approved the following permits:

Construction in County Right-of-Way Permits

- Dwayne Shypkoski – Section 25, Township 139, Range 100 along 133 Ave. SW
- Roughrider Electric – Underground line between Section 36-141-99 & Section 3-140-99
- Mark Kasian – Section 35, Township 141, Range 98 along 30th St. SW

Pipeline Permits

- Bear Paw Energy, LLC – Sections 33 & 34, Township 143, Range 98

The board received the warranty deed from the Billings County School District for the shop in Fryburg and 3.04 acres. Thompson moved to sign the deed. Arthaud seconded. All voted aye.

Auditor Jurgens requested approval to transfer the land utilization revenue to the road and bridge fund. Thompson moved to approve the transfer. Arthaud seconded. All voted aye.

Commissioner Kasian joined the meeting at 11:15 A.M.

Tim Kelly with Kadrmas, Lee & Jackson met with the board for the monthly engineer's report and the road project bid openings.

CP-0408(10)01 & CP-0427(10)01– Gratech Company \$2,249,347.51; Martin Construction \$1,771,059.70

CP-04(10)02 - Gratech Company \$920,275.20; Century Companies Inc. \$859,983.00; Martin Construction \$750,702.85

The board recessed from 12:00 PM to 1:00 PM

Mark Shields with NRCS met with the board concerning the riverbank erosion by Clint Schneider’s house. The bank eroded beyond the stabilization that was done in 2009. The NRCS program only allows funding to restore the riverbank back to its original state, which is why it wasn’t extended in 2009. The program will allow 75% of the cost to restore the current eroded area. The remaining 25% is the responsibility of the landowner. Mark estimates that the total cost will be \$200,000. The board went out to look at another erosion problem on River Drive south of Medora and decided to apply for assistance to stabilize that area also. Arthaud moved to sign the contracts and start the bidding process. Thompson seconded. All voted aye.

Lynn Arthaud submitted her resignation as an employee of Billings County. Options to fill positions of Tax Director, 911 Coordinator and Zoning Inspector were discussed. Kasian moved accept the resignation and offer the position to current Deputy Tax Director Dana Wanner. Thompson seconded. All voted aye. An outside source will be used for technology services, and each department will budget for their needs. The board reviewed a new ‘Computer Network and Internet Access Policy’. Kasian moved to adopt the policy. Thompson seconded. All voted aye. Smart Computers will maintain the sonic wall and all computers that access the county network are required to be under the firewall and have current and updated antivirus software.

The board discussed the bids received for the buildings and road projects. Thompson moved to accept the low bids submitted by Martin Construction for both road projects. Arthaud seconded. All voted aye. Thompson moved to award the bid for construction of the county maintenance building to RAM General Contracting, who was the lowest bidder. Arthaud seconded. All voted aye. The bids for the Fairfield Firehall and the Fryburg Firehall addition will go to the rural fire district board for their recommendation. The Billings County Commissioners will hold a special meeting on April 15 at 9 A.M. to award those bids.

The board approved the revenue vouchers for the month of March: Zoning Inspector \$275.00 zoning and building applications; Clerk of Court \$143.70 county fees and \$4,525.00 state fees; Sheriff \$132.60

March collections, Recorder \$11,409.10 March collections; Ambulance \$2,122.03 March collections

Revenues for materials and/or services rendered in March: Al Schaeffer \$75.00 snow removal; Whiting Oil & Gas \$96.75 maps; Noridian \$329.37 ambulance services; Doug Paluck \$1,043.81 scoria & trucking; Perry Tescher \$75.00 snow removal

Revenues for the month of March: Highway Distribution \$8,502.54; Interest \$6,350.00; BLM Minerals \$119,882.42; Bankhead Jones \$3,296,193.38; Oil & Gas Production Tax \$139,979.30; Royalties \$86,517.78; Telecommunications Tax \$24,310.85; ND Dept. of Health \$4,349.06 Ambulance Staffing Grant

The following claims were approved for payment:

Alternative Sanitation	Garbage Removal	99486	\$	141.00	1, 2, 3
American Welding & Gas	Welding Supplies	99487	\$	66.98	1
Ameripride Linen Service	Mat Rental	99488	\$	124.95	2, 3
APCO International	D.E.M. – FCCA Frequency Fees	99489	\$	100.00	
Barker, Gary	Courthouse & Museum Repairs	99490	\$	3,247.00	
Basin Hydraulic Company	Parts & Supplies	99491	\$	9.87	2
Billings County Rural Fire District	Taxes	99492	\$	9,593.83	
Billings County Historical Society	Taxes	99493	\$	438.24	
Billings County Pioneer	Publishing	99494	\$	1,294.40	1, 2, 3, G
Billings County School District	Weed – Shop & Acreage	99495	\$	10.00	
Billings County School District	Taxes	99496	\$	97,772.97	
Billings County School District	Land Utilization Payment	99497	\$	350,000.00	
Belfield Automotive Supply, Inc.	Parts & Supplies	99498	\$	2,592.11	1, 2, 3, W
Belfield Plumbing & Heating, Inc.	Courthouse – Boiler Repair	99499	\$	1,147.50	
Best Energy	Propane	99500	\$	9,639.75	1, 2, 3, G
Bismarck Tribune	Subscription	99501	\$	265.00	
Bismarck Tribune	Publishing	99502	\$	435.48	2, 3
Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	99503	\$	2,345.40	1, 2, 3, W, G
Bound Tree Medical, LLC	Ambulance – Medical Supplies	99504	\$	113.01	
Brooks & Associates, C. E.	Land Use Plan – Roadless	99505	\$	183.21	
Butler Machinery Co.	Parts & Supplies	99506	\$	117.40	1
Carpenter Law Offices	W-2 Advisory Service	99507	\$	192.50	
Carquest Auto Parts	Parts & Supplies	99508	\$	67.96	3
Cass County Treasurer	Document Preservation Fund	99509	\$	292.00	
Cerkoney, Cathy	Zoning Meeting – Mileage	99510	\$	70.70	
Challenger Industries, Inc.	Parts & Supplies	99511	\$	202.86	3
Comfort Inn - Bismarck	S. O. & D.E.M. – Travel Expense	99512	\$	441.00	

Creative Energy	Diesel Fuel, Parts, & Supplies	99513	\$	6,459.29	1, 2, 3, G
Dakota Farm Equipment, Inc.	Parts & Supplies	99514	\$	1,912.98	2, 3, G
Dakota Farm Equipment, Inc.	J.D. CX-15 Mower	99515	\$	8,500.00	2
Dakota Filter Supply	Parts & Supplies	99516	\$	265.65	3
Dakota Insurance	Property Insurance	99517	\$	172.00	
Dakota Water Treatment	Water System	99518	\$	25.00	1
Dan's Interstate Conoco	S. O. – Gas	99519	\$	596.01	
Darby's Welding & Machine	Parts & Repairs	99520	\$	388.80	3
Dickinson Press	Publishing	99521	\$	543.20	2, 3
Dickinson Public Library	Library Services	99522	\$	3,148.42	
Dickinson Supply, Inc.	Parts & Supplies	99523	\$	75.72	3
Doublewood Inn – Bismarck	S. O. & Auditor – Travel Expense	99524	\$	85.00	
Electronic Communications	S. O. – Watchguard Installation	99525	\$	1,045.00	
Emergency Medical Supplies	Ambulance – Medical Supplies	99526	\$	765.90	
Expressway Inn – Bismarck	S. O. – Travel Expense	99527	\$	69.30	
Extreme Trailer Sales	2011 PJ Tandem Dump Trailer	99528	\$	7,305.00	3
Fastenal Company	Shop Supplies	99529	\$	106.53	3
Feist Electronics	Electronic Repairs	99530	\$	484.00	
Ferguson Enterprises, Inc.	Shop Supplies	99531	\$	31.21	2
Fisher Industries	Sandbag Sand	99532	\$	404.03	
Fix It Shop	Shop Supplies	99533	\$	8.00	3
George's Tire, Ltd.	Tires & Repair	99534	\$	300.00	1, 2
Golden Valley County	Social Service	99535	\$	4,446.98	
Hedahls Parts Plus	Parts & Supplies	99536	\$	55.65	1
Heiser, Don	Zoning Meeting – Mileage	99537	\$	51.32	
Hlebechuk Construction, Inc.	Snow Removal	99538	\$	1,305.00	1, 2
Institute of Local Government	I.L.G. Class Fees	99539	\$	90.00	
Jacobsen Music, Inc.	Courtroom – Repair	99540	\$	214.05	
Jobs HQ	Publishing	99541	\$	902.80	
JP Steel & Supply, Inc.	Iron Supplies	99542	\$	1,304.41	1, 2
Justin's Auto Repair	Parts & Repairs	99543	\$	1,231.07	1
Kadrmass, Lee, & Jackson, Inc.	Engineering	99544	\$	27,695.66	2, 3
Kasian, Connie	Zoning Meeting – Mileage	99545	\$	65.60	
Kasian, Michael E.	Commissioner – Mileage	99546	\$	113.22	2
Kastrow, Jason	S. O. – Travel Expense	99547	\$	62.50	
Kessel, Anita	Zoning Meeting – Mileage	99548	\$	75.80	
Kramer Sheet Metal, Inc.	Shop Supplies	99549	\$	29.38	3
Krebs Machine & Repair	Machine Work	99550	\$	1,017.85	2
Krush, Paul	Zoning Meeting – Mileage	99551	\$	77.84	
Lacal Equipment, Inc.	Parts & Supplies	99552	\$	1,351.80	3
Lyle Signs, Inc.	Street & Road Signs	99553	\$	1,310.73	2, G
Matthew Bender & Co., Inc.	Court Rule Updates	99554	\$	30.71	
Medora, City of...	Taxes	99555	\$	1,294.22	
Metro-Billing Services	Ambulance – Runs	99556	\$	15.00	
Midstate Telephone Company	911 Changes	99557	\$	8.00	
Midstate Telephone Company	Courthouse – Telephone Service	99558	\$	1,797.03	
Missouri Valley Petroleum, Inc.	Gas, Oil, & Diesel	99559	\$	34,028.40	2, 3, G
N.D. Association of Counties	Taxes	99560	\$	113.05	
N.D. Association of Counties	D & A Testing Fees	99561	\$	53.00	1
N.D. Cowboy Hall of Fame	Meeting Room Maintenance	99562	\$	200.00	
N.D. Emergency Mgmt. Association	D.E.M. – Membership Dues	99563	\$	50.00	
N.D.P.E.R.S.	Health Insurance Premium	99564	\$	28,431.78	1, 2, 3, G, W
N.D. County Records Association	Recorder – Convention Fees	99565	\$	100.00	
N.D. State Radio Communication	S. O. – T-1 Line, etc.	99566	\$	1,461.72	
N.D. State Treasurer	Clerk of Court Fees	99567	\$	5,682.21	
N.D. Assoc. County Superintendents	Auditor – Membership Dues	99568	\$	50.00	
Nelson International	Parts & Supplies	99569	\$	35.21	1
Newby's Ace Hardware	Parts & Supplies	99570	\$	220.94	W, G
Northern Plains Engineering	Shop Survey	99571	\$	337.50	3
O'Brien Welding	Machine Work	99572	\$	212.20	3
Obrigewitch, Cliff	Gravel Royalties	99573	\$	36,409.50	3
Off Road Software, Inc.	G.I.S. Software	99574	\$	1,400.00	
Praxair	Shop Supplies	99575	\$	100.92	3
Probuild	Courthouse – Repairs	99576	\$	91.08	
Professional Printing	S. O. – Office Supplies	99577	\$	69.00	
Pump Systems, Inc.	Parts & Supplies	99578	\$	423.81	3, W
Quality Quick Print	Printing Service - Maps	99579	\$	240.00	3
Quality Quick Print	S. O. – Decal Installation	99580	\$	120.00	
Qwest	Parts & Repairs	99581	\$	2,122.50	2
RAM General Contracting, Inc.	Building – Engineering	99582	\$	33,334.00	2, 3
RDO Equipment Co.	Parts & Repairs	99583	\$	799.95	2
Redmond, Perry & Alicia	2011/12 Gravel Pit Access Agreement	99584	\$	1,500.00	1
Reiter Welding, Inc.	Parts & Repairs	99585	\$	2,887.50	2
Respond Systems	Courthouse – Supplies	99586	\$	33.82	
Roosevelt-Custer Regional Council	F.E.M.A. Mitigation Plan	99587	\$	4,944.37	
Roughrider Electric Cooperative	Electricity	99588	\$	2,392.36	1, 2, 3, G
Rough Rider Industries	Adopt-a-Highway Signs	99589	\$	111.46	3
Rummel, Patrick	S. O. & D.E.M. – Travel Expense	99590	\$	62.90	
Runnings Farm & Fleet, Inc.	Parts & Supplies	99591	\$	1,176.48	1, 2
Sanitation Products, Inc.	Parts & Supplies	99592	\$	1,331.22	1
Sax Motor Company	Parts & Supplies	99593	\$	118.00	3
Southwest Business Machines	Office Supplies	99594	\$	641.04	3, G

Scheels	S. O. – Uniforms	99595	\$	79.99	
Schmidt Repair, Inc.	Parts & Supplies	99596	\$	67.50	2
SimplexGrinnell	Courthouse – Alarm Maintenance	99597	\$	1,382.00	
Snyder Repair & Service	Weed – Parts & Repairs	99598	\$	608.47	
Southwest Grain Cooperative	Shop Supplies	99599	\$	101.42	2
Southwestern District Health Unit	Taxes	99600	\$	3,723.42	
Southwest Multi-Co. Correction Ctr.	Prisoner Care	99601	\$	4,141.17	
Southwest Water Authority	Taxes	99602	\$	1,157.21	
Southwest Water Authority	Water Usage	99603	\$	228.75	1, 2, 3
Tczap, John	Zoning Meeting – Mileage	99604	\$	35.00	
Team Laboratory Chemical Corp.	Road Patch	99605	\$	1,330.00	3
Thompson, Allan T.	Commissioner – Mileage	99606	\$	81.60	1
Tom’s Service Center	Oil-X, Service, & Tire Repair	99607	\$	159.40	3, G
Tractor & Equipment Co.	Parts & Supplies	99608	\$	6,838.84	1
Theodore Roosevelt Medora Found.	Ambulance – Paramedic Housing	99609	\$	250.00	
Universal, Inc.	Courthouse – Maintenance Supplies	99610	\$	192.92	
Val’s Sanitation	Septic Service	99611	\$	552.00	1
Verizon Wireless	Cellular Service	99612	\$	212.70	2, G
Viking Glass	Courthouse – Window Repairs	99613	\$	907.50	
Vogel Law Office	Land Use Plan – E.I.S. Issues	99614	\$	520.00	
Wal-Mart	Supplies	99615	\$	393.96	2, G
Wanner Western Wear	S. O. – Uniforms	99616	\$	59.98	
Watchguard Video	S. O. – Video Equipment	99617	\$	15,675.00	
Watchguard Video	S. O. – Microphone Equipment	99618	\$	426.00	
Westlie Truck Center	Parts & Supplies	99619	\$	6,574.04	3
Dakota Insurance	Property Insurance	99620	\$	61,388.00	1, 2, 3, W, G
Discovery Benefits, Inc.	Debit Card Advance	99621	\$	1,500.00	
Alltel	Cellular Service	99668	\$	549.41	1, 3, G
American Family Life Assurance	Premium	99669	\$	666.63	
A R Audit Services, Inc.	Garnishment	99670	\$	VOID	
Billings County Ambulance Service	Training Grant	99671	\$	2,000.00	
Consolidated	Internet Service	99672	\$	238.45	2, 3, W
Discovery Benefits, Inc.	Administrative Fees	99673	\$	84.00	
Discovery Benefits, Inc.	Premium	99674	\$	1,816.69	
Information Technology Dept.	S.O. – T-1 Line	99675	\$	442.80	
Job Service North Dakota	Unemployment Insurance	99676	\$	VOID	
Medora, City of...	Courthouse – Utilities	99677	\$	198.90	
State Dispersment Unit	Garnishment	99678	\$	412.00	
N.D.P.E.R.S.	Deferred Comp. Premium	99679	\$	5,964.00	
N.D.P.E.R.S	Retirement	99680	\$	11,553.90	1, 2, 3, W, G
N.D. State Tax Commissioner	State Withholding Taxes	99681	\$	5,781.96	1, 2, 3, W, G
Prudential	Deferred Comp. Premium	99682	\$	50.00	
Qwest	Telephone Service	99683	\$	461.68	1, 2, 3, W, G
Reservation Telephone Cooperative	Telephone Service	99684	\$	64.14	1, 2, 3, G
Visa	Ambulance Training Expenses, etc.	99685	\$	2,587.92	
A R Audit Services, Inc.	Garnishment	99686	\$	819.66	
Job Service North Dakota	Unemployment Taxes	99687	\$	2,591.27	1, 2, 3, W, G

Payroll in the following amounts were approved for March: General Fund \$68,282.97; Road and Bridge Fund \$66,481.00; Weed Fund \$3,752.58

With there being no further business, Kasian moved to adjourn the meeting 3:10 P.M. Arthaud seconded. All voted aye.

James Arthaud, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING – APRIL 15, 2011**

The meeting was called to order at 9:00 A.M. with Commissioners Kasian and Thompson in attendance. Commissioner Arthaud was absent.

Others present during portions of the meeting were: Tim Solberg, Don Heiser, Dave Jurgens, Richard Volesky

The board reviewed the Billings County Fire District board’s recommendations concerning the bids received and opened at the April 5th meeting for the Fairfield firehall construction and the Fryburg firehall addition.

Thompson moved to award the bid for the Fairfield firehall to RAM Construction. Kasian seconded. All voted aye. Fire Chief Tim Solberg indicated that the alternative will be accepted and the Cody Reis would be the project contact person.

Thompson moved to award the bid for the Fryburg firehall addition to RAM Construction. Kasian seconded. All voted aye. Fire Chief Tim Solberg indicated that the alternative will be accepted and he will be the project contact person.

With there being no further business, Thompson moved to adjourn the meeting 9:10 A.M. Kasian seconded. All voted aye.

James Arthaud, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer